

### ***Professional Summary***

Seeking an opportunity to work as an overnight grocery and general merchandise stocker. Have over ten years of experience in customer service. Self motivated, works well under limited supervision, and pays special attention to detail. Available for part-time and/or seasonal employment.

### ***Highlights and Accomplishments***

- Successfully completed one year study abroad program at Meiji University in Tokyo, Japan for Southern Utah University EDGE Project where I studied Japanese
- Earned skill certificates in **Word Processing I, Computer Technology, Basic Commercial Art**
- Achieved **A+ Certification** by CompTIA
- Excel in customer service

### ***Work Experience***

#### ***Assistant Manager***

Cinemark Theatres, Provo, Utah

November 2008-September 2015

- Efficiently served guests movie tickets and concessions
- Maintained theatre cleanliness
- Learned valuable sells techniques such as upselling
- Ensured every guest had a enjoyable and safe movie experience
- Provided total and complete customer satisfaction
- Routinely maintained and repaired POS terminals, ALD devices, and Barco Projectors

#### ***Inventory Control Specialist***

Walmart, Heber City, Utah

August 2011-March 2012

- Accurately and safely stocked items on store shelves
- Properly labeled and organized overstock
- Approached customers to assist them whenever needed
- Regularly updated inventory counts with a Telxon electronic device

#### ***Truck Driver***

St. Lawrence Thrift Store, Heber City, Utah

June 2005-September 2006

- Safely drove cab over/forward delivery box trucks
- Professionally coordinated donation pickups
- Performed minor furniture repairs and tested donated electronics
- Endured several hours of heavy lifting

### ***Education***

#### ***College***

Information Systems Bachelor's Degree, Southern Utah University, Cedar City, Utah  
EDGE Project, Southern Utah University, Tokyo Japan

2019  
2015-2016